**ICON Readiness Plan 2011**

**School**: St Martin of Tours, Rosanna

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| **Links to School Improvement goals and intended outcomes:**  **Goal:** To improve student engagement and learning outcomes through best practice teaching  **Intended Outcomes:**   * That classrooms will reflect contemporary learning practices * That Student learning outcomes will be improved across all curriculum areas * that student voice will be increased in relation to their learning |

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| **Area of ICON Readiness** | **Current Practice**  How are you going? | **Target Practice**  What would you like to achieve? | **Actions**  **(How)**  How will you achieve your target?  What will be the enabling activities and processes? | **Responsibilities**  **(who)**  Who are the individuals or teams responsible for leading the actions? | **Timeline**  **(When)**  When will these actions take place? | **Resources**  What resources will you need to achieve target practice? | **Monitoring and evidence**  Are your activities and processes having an impact?  How will you know? |
| **Understanding the benefits**  -awareness  -connections | Staff Aware of ICON through staff meeting held on June 8 2011 | Continue to inform staff as more ICON information  Staff to be more informed on the use and benefits of online learning spaces | Staff Meetings  PLTs | ICON team | Throughout 2012 | ICON  CEVN  ICON Coach  ICON team | Discussions with staff |
| **Preparing the Staff**  -ePotential survey and resource  -web 2.0 tools | ePotential survey completed by staff on June 8 2011  Workshops held on Web 2.0 tools 10th August | All staff using appropriate web 2 tools to enhance student learning and engagement | Continue ICT workshops led by staff  PD staff on ePotential journal  Introduce continuum resources and guide staff on using recommended programs  Work through ICON Professional Learning Modules | All staff | Ongoing throughout 2011-2012 | Internet  Staff expertise  Software programs  IWB educator | Staff journal on ePotential  ePotential survey June 2012  Self-evaluation from staff  ARM ICT goal |

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| **Review Cyber Safety**  -policies/ procedures  -curriculum | Attendance at Cyber Safety by eLearning & Well Being coordinators | Policy to be reviewed and updated | Coordinators to review policies.  Cyber Safety week to be organised  Implementing use of term ‘positive online presence’ | Coordinators and whole staff to implement Cyber Safety program  SRC | End of 2011 | ACMA  Staff workshops and PD | Student self-assessment  Feedback from Parents/parent evening  AAP/SIP |
| **Review School** Infrastructure  -critical report  -prioritised actions | Infrastructure – cables and cabinet too small. | New cabinet required to house all cables and switches | Purchases – new equipment  Budget  New server room | Technician  eLearning Coordinator  Principal/Bursar | Jan 2012 | Cables  Switches  Cabinet  Technician  electrician | Annual ICT Infrastructure Audit [Critical Report](http://ceoreporting.ceomelb.catholic.edu.au/default.aspx?appid=ArmsReports&sid=%7b5E4FF48E-94BA-4ADA-AE39-FBB1DCE5B837%7d) |
| **Review and update eLearning Plan** | In Progress 2011 | Plan to be in process for review in 2012 | ICON team meeting  Review of processes | ICON team | August 2011 | ICON  CEVN  ICON Coach  ICON team | Feedback from ICON coach  School Review 2012  AAP/SIP |